
DISCLAIMER

The following copy of the Minutes of the meeting of the Kingaroy Shire Council held on 14 December 2006 are **UNCONFIRMED** and are supplied as a courtesy and not pursuant to the statutory obligation under S468(1)(b) of the Local Government Act 1993.

Minutes of the meeting of the Kingaroy Shire Council, held in the Council Chambers, Glendon Street, Kingaroy on Thursday 14 December 2006 at 9.02 am.

PRESENT:

Cr KR Nunn (Mayor), Crs WD Moss, MG Shaw, RC Coleman, CD Dalton, BJ Carroll, TW Fleischfresser, LJ Trout, MA Lehmann and KM Campbell

1. **LEAVE OF ABSENCE**

Nil

2. **PRAYERS AND CONDOLENCES**

A motion of sympathy was passed to the relatives of the late Donald W Logan, Mary E Gwynne, Wendy Norris

A representative of the Ministers Fraternal offered prayers for the bereaved, for Council and for the conduct of the Council meeting

ATTENDANCE:

Cr KFJ Woods entered the meeting

3. **ADDRESS FROM PUBLIC GALLERY**

Nil

4. **RECEIPT OF PETITIONS**

Nil

5. **CONFIRMATION OF MINUTES**

Motion:

Moved Cr Shaw seconded Cr Lehmann

That the minutes of the previous meeting held on Thursday 3 November 2006 as recorded be confirmed.

Carried 11/0

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

SEE BUSINESS FUNCTION HEADINGS

6. **PLANNING AND DEVELOPMENT SERVICES SECTION**

DECLARATION OF INTEREST:

The Mayor declared an interest in the following matters and left the meeting.

The Deputy Mayor assumed the Chair.



6.1 Business Arising Out of Minutes

- 6.1.1 Stuart G & Heather C Leask** - Forwarding an IDAS Development Application - Reconfiguring a Lot - Realignment of a Boundary (2 Lots into 2 Lots) at 228 Wittman Road Kingaroy - Lot 293 & 294 FY828 - Applicant/Owner: Stuart & Heather Leask

Background:

Report Nos: (A7-A22)

The Insite Strategies Pty Ltd (Consultant Town Planners) submitted a written report recommending that the application submitted by Stuart and Heather Leask for a development permit for the reconfiguration of Lots 293 and 294 on FY828 be approved under section 3.5.11 of the Integrated Planning Act 1997 subject to conditions

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That the report be received and adopted

Carried 10/0

- 6.1.2 O'Reilly Nunn Favier** - Forwarding an IDAS Development Application - Reconfiguring a Lot - Family Lot Subdivision - 1 Lot into 2 Lots at 64 Jorgensen Road Kingaroy - Lot 139 FY107 - Applicant: Jason Jorgensen & Trevena Lucas; Owner: Neville Jorgensen

Background:

Report Nos: (A23–A25)

Insite Strategies Pty Ltd (Consultant Town Planners) submitted a written report recommending that Council approve the request to consider the application under the superseded planning scheme.

Motion:

Moved Cr Trout seconded Cr Campbell

That the report be received and adopted

Carried 10/0

Report Nos: (A66–A70)

If Council does approve consideration of the application under the superseded planning scheme and to ensure that no further delays are caused to the assessment of the proposal a draft report is provided for Council's consideration. The draft report contains the recommendation for approval but cannot be adopted until such time as administrative procedures are completed including the issue of an acknowledgement notice. Authority can be delegated to the Chief Executive Officer to approve the proposal by Delegated Authority after necessary procedures are complete.

Motion:

Moved Cr Trout seconded Cr Campbell

That the Chief Executive Officer be given delegated authority to determine the application

Carried 10/0

- 6.1.3 **O'Reilly Nunn Favier** - Forwarding an IDAS Application seeking boundary realignment for properties at Redmans and Malar Roads, Kingaroy - Lot 4 RP205532 and Lot 116 FTZ37472. Applicant: Col Otto

Background:

Report Nos: (A71-A86)

Application approved by delegated authority on 11 December 2006. Refer to the Insite Strategies Pty Ltd (Consultant Town Planners) report for information

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That the report be received and it be noted that the application has been approved by delegated authority

Carried 10/0

DECLARATION OF INTEREST:

Cr Dalton declared an interest in the following matter and left the meeting.

6.2 **Correspondence**

- 6.2.4 **O'Reilly Nunn Favier** - Forwarding an IDAS Application - Reconfiguring a Lot - One Lot into Three Lots at 2 Kate Street Wooroolin - Lot 25 SP176681 - Applicant/Owner: John & Cheryl Dalton

Background:

Report pending completion of assessment

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That consideration of the matter be deferred pending completion of assessment report

Carried 9/0

ATTENDANCE:

Cr Dalton returned to the meeting

- 6.2.5 **O'Reilly Nunn Favier** - Forwarding an IDAS Application - Request to Change an Existing Approval - Subdivision of Lot 2 RP853174 - 52 Fitzroy Street Kingaroy - Applicant: Denis Coughlin; Owner: Denis & Susan Coughlin

Background:

Report pending completion of assessment

Motion:

Moved Cr Trout seconded Cr Campbell

That consideration of the matter be deferred pending completion of assessment report

Carried 10/0

ATTENDANCE:

The Mayor returned to the meeting and resumed the Chair

6.1 Business Arising Out of Minutes (Cont)

- 6.1.4 Consulting for a Better World P/L - D & W Bermingham** - Forwarding an IDAS Application for Material Change of Use - Restaurant to Weight Loss Centre - 193-199 Haly Street, Kingaroy - Lot 5 RP68577. Owner: Shabu Corporation P/L Applicant: W & D Bermingham

Background:

Report Nos: (A36-A58)

Insite Strategies Pty Ltd (Consultant Town Planners) submitted a written report recommending that the application submitted by M & R Bermingham for a development permit for a Material Change of Use to an Indoor Sports Facility (Fitness and Weight Loss Centre) be approved under Section 3.5.11 of the Integrated Planning Act 1997 subject to conditions

Motion:

Moved Cr Trout seconded Cr Campbell

That the report be received and adopted subject to the deletion of MCU1

Carried 11/0

- 6.1.5 McLynskey Planners Pty Ltd** - Forwarding an IDAS Application - Request to Change an Existing Approval at Lots 15-18 RP7915 & Lot 31 SP109236 - Kingaroy Street; Avoca Street & Pound Street - Applicant: DGS Property Group P/L - Owner: Babfox P/L as trustee

Background:

Report Nos: (A1-A4)

Insite Strategies Pty Ltd (Consultant Town Planners) submitted a written report recommending that Council approve the request to change a condition of approval under section 3.5.33 of the Integrated Planning Act 1997

Motion:

Moved Cr Trout seconded Cr Woods

That the report be received and adopted

Carried 11/0

- 6.1.6 **Wayne E Koch** - Forwarding an application for discretion for siting a building less than 1.5m from the boundary for the purpose of building a patio at 15 Tessmanns Road, Kingaroy - Lot 4 SP198902

Background:

Report Nos: (A5)

The Assistant Building Surveyor submitted a written report recommending that the proposal be approved subject to the following conditions:

- A town planning application and approval is required;
- The new roof structure is to be no closer than 300mm to the property boundary;
- A building application and approval is required; and
- Written acceptance from the Body Corporate is required

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That the report be received and adopted

Carried 11/0

6.2 **Correspondence**

- 6.2.1 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2006-318: Advising that the association has made a submission on the discussion paper that outlines proposed improvements to the Integrated Planning Act 1997

Background:

For the information of Councillors

Motion:

Moved Cr Trout seconded Cr Campbell

That the letter be received

Carried 11/0

- 6.2.2 **Chris & Donna Kennedy** - Forwarding IDAS Application - Material Change of Use - Proposed Convenience Store and Take Away Food at 12 Moonya Street, Kingaroy - Lot 60 RP49433 - Applicant/Owner: Chris & Donna Kennedy

Background:

Awaiting confirmation of ownership of property

Motion:

Moved Cr Trout seconded Cr Coleman

That consideration of the matter be deferred pending confirmation of ownership and completion of assessment report

Carried 11/0

- 6.2.3 **Tam Faragher & Associates Pty Ltd T/A TFA Project Group** - Forwarding an IDAS Application for MCU and ERA Application and Flammable/Combustible liquids storage licence application for proposed fuel installation - Cnr Knight & Kingaroy Streets - Lot 9 RP57507. Applicant: TFA Project Group

Background:

Outstanding procedures include a possible information request, responses from concurrence agencies - Department of Main Roads and the Kingaroy Shire Council – Environment, Health & Community Services.

Motion:

Moved Cr Trout seconded Cr Shaw

That consideration of the matter be deferred pending completion of outstanding procedures

Carried 11/0

- 6.2.6 **AG Martin Design & Drafting** - Forwarding an IDAS Application - Material Change of Use - Additional Floor Area Required For Retail Outlet - Lot 24 SP153807 - Bunya Highway Kingaroy - Applicant: T Plazina; Owner: Janelle Plazina

Background:

Outstanding procedures include an Acknowledgement Notice

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That consideration of the matter be deferred pending completion of outstanding procedures

Carried 11/0

6.3 **General Business**

- 6.3.1 **D Bailey and L Revett - situated at 8 Reen Street, Kingaroy**

Background:

Report Nos: (A6)

The Assistant Building Surveyor submitted a written report recommending that no further action be taken in relation to enforcement procedures for lack of pool fencing

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That the report be received

Carried 11/0

6.3.2 Review of Fee Schedule for Building Applications

Background:

Report Nos: (A59-A65)

The Assistant Building Surveyor submitted a written report on a review to the fee schedule for Building Certification Services and recommending that Council increase building fees to be effective 1 January 2007

Motion:

Moved Cr Trout seconded Cr Campbell

That the report be received and adopted

Carried 11/0

7. WATER AND SEWERAGE SERVICES SECTION

7.1 Business Arising Out of Minutes

Nil

7.2 Correspondence

7.2.1 Andrew Fraser MP - Member for Mt Coot-tha - Advising approval of a subsidy of \$20,738 made available under the Urban Drought Water Program (UDWP) towards the cost of cartage of water to the township of Kumbia

Background:

Following depletion of the Kumbia bore field in August 2005, Council submitted an application (20 June 2006) to the Department of Local Government, Planning and Sport for subsidy under the Urban Drought Water Program (UDWP) for cartage of water to Kumbia to maintain supply. Subsidy was also sought for installation of a vertical shaft pump in the existing bore to access the remaining available water.

Kingaroy Shire Council received a letter from the Minister advising that Council's application for subsidy has been approved for a total of \$20,728.00 for cartage of water to Kumbia and installation of the vertical shaft pump.

Motion:

Moved Cr Dalton seconded Cr Moss

That the letter be received

Carried 11/0

7.3 **General Business**

7.3.1 **Directors Report – Water and Sewerage**

Background:

Report Nos: (B1-B10)

The Director of Engineering & Development Services submitted a written report on the Department activities for the month of November 2006

Motion:

Moved Cr Dalton seconded Cr Shaw

That the report be received

Carried 11/0

8. **HEALTH SERVICES SECTION**

8.1 **Business Arising Out of Minutes**

Nil

8.2 **Correspondence**

8.2.1 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2006-325: Restricted Dogs - Action by Endangered Dog Breeds Association of Australia

Background:

This circular has been forwarded to Council's for their information. The 22-point dog breed identification system is commonly used to assist Officer's in determining if a certain dog is a restricted breed. For the information of Council at this time

Motion:

Moved Cr Fleischfresser seconded Cr Lehmann

That the letter be received

Carried 11/0

8.2.2 **James J & Suzanne K Carty** - Forwarding details of a dog attack on chicken pen on Tuesday 21 November 2006 and requesting permission to keep three (3) dogs at 11 James Street, Kingaroy

Background:

The issue for the attention of Council is the request to keep a third dog on their property. Prior to Council formally considering the request, an application form needs to be completed and the associated fee paid. The author has been advised of this and they intend to make application in the New Year. Other issues mentioned in the email have either been dealt with or are in the process of being investigated

Motion:

Moved Cr Fleischfresser seconded Cr Campbell

That the letter be received

Carried 11/0

8.3 General Business

8.3.1 Directors Report – Environment, Health and Community Services

Background:

Report Nos: (C1-C3)

The Director of Environment, Health and Community Services submitted a written report on the Department activities for the month of November 2006

Motion:

Moved Cr Fleischfresser seconded Cr Campbell

That the report be received

Carried 11/0

8.3.2 Health Services Committee Report

Background:

Report Nos: (C4-C5)

The Health Services Committee reported in accordance with the minutes of the meeting held on Tuesday 21 November 2006

Motion:

Moved Cr Moss seconded Cr Fleischfresser

That the report be received and adopted

Carried 11/0

9. CORPORATE AND COMMUNITY SERVICES SECTION

9.1 Business Arising Out of Minutes

Nil

9.2 Correspondence

9.2.1 RSPCA - Requesting Council consider waiving the difference between the grant amount and the final price of construction and sealing access and carpark at RSPCA, Warren Truss Drive

Background:

Council supplied its original quote of \$10,581 in August 2005 which RSPCA used to apply for their grant. A revised quote of \$11,291 was supplied to RSPCA in October 2006 when they were ready to undertake the work. They have now asked for Council to donate the difference of \$710 as their grant does not cover the full cost of the work.

Motion:

Moved Cr Fleischfresser seconded Cr Shaw

That Council accede to the request and donate the difference of \$710

Carried 10/1

9.2.2 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2006-320: Advising that applications for funding under the Natural disaster Mitigation Program for 2007-08 are required by 23 February 2007

9.2.6 **Minister for Local Government, Territories & Roads** - Inviting applications for funding to be submitted by Friday 23 February 2007 under the Natural Disaster Mitigation Programme

Background:

Council does not have any projects that meets the criteria for the above funding program

Motion:

Moved Cr Lehmann seconded Cr Woods

That the letters be received

Carried 11/0

9.2.3 **Department of the Premier and Cabinet** - Inviting nominations for the award of the Public Service Medal (PSM) in the Australian Honours System

Background:

Unless Council wishes to make a nomination then no further action is required.

Motion:

Moved Cr Moss seconded Cr Shaw

That the letter be received

Carried 11/0

9.2.4 **Queensland Fire & Rescue Service** - Advising QFRS has no official position on the implementation or acceptance of the Community Based Bushfire Alert System by Councils within Queensland and that they will not provide any official support for the proposal

Background:

Council received a letter from a company called Skunkworks Australia Pty Ltd which provides a bushfire alert service to members of the community. Voice alert messages are sent to the community members work, home and mobile phone etc for a cost of \$25 per property per annum. The letter was forwarded on to the Queensland Fire and Rescue Service for their comment on the need for such a system in our area.

Motion:

Moved Cr Lehmann seconded Cr Shaw

That the letter be received and referred to the Kingaroy Local Disaster Management Group

Carried 11/0

- 9.2.5 **South Burnett National Show Society** - Seeking sponsorship for the 100th Annual Kingaroy Show to be held on Saturday 5 & Sunday 6 May 2007

Background:

Council has made the usual budget provision of \$950 for sponsorship of the show and provision of a 50% subsidy off the Town Hall rent for the Show Ball. It is noted that the letter states 2007 will be the centenary show. The same advice was provided to Council last year where it was agreed to provide some additional assistance to help mark this memorable occasion and the show society was invited to discuss what assistance was required. This did not occur consequently only the normal sponsorship was made.

Motion:

Moved Cr Lehmann seconded Cr Coleman

That Council provide the usual sponsorship and the Show Society be requested to discuss any additional assistance they may require

Carried 11/0

- 9.2.7 **Department of Local Government, Planning, Sport and Recreation** - Forwarding a copy of the Strategic Plan 2006-2011 for the Department of Local Government Planning Sport and Recreation

Background:

For the information of Council

Motion:

Moved Cr Woods seconded Cr Lehmann

That the letter be received

Carried 11/0

- 9.2.8 **Andrew Fraser MP - Member for Mt Coot-tha** - Forwarding a speech and media release relating to the introduction of a bill to amend the Local Government Act

Background:

The letter outlines a number of changes to the electoral provisions of the Local Government Act

Motion:

Moved Cr Lehmann seconded Cr Trout

That the letter be received

Carried 11/0

- 9.2.9 **Kingaroy & District Historical Society Inc - Museum** - Advising that the Society accepts the proposals for the transfer of ownership of the former Railway Station building to Kingaroy Shire Council and the transfer of any funds held by the Society to Council for use by the Museum Group

Background:

At the September meeting Council considered a letter from the Kingaroy Historical Society advising they were winding up and offering their assets to Council. The offer was accepted in principle.

Motion:

Moved Cr Lehmann seconded Cr Shaw

That the letter be received and Council attend to the relevant transfers

Carried 11/0

DECLARATION OF INTEREST:

Cr Carroll declared an interest in the following matter and left the meeting.

- 9.2.10 **Ted & Bernard J Carroll; Moira C Curtain** - Requesting Council consider holding the amount of money paid for concession rates and charges on "Carroll Cottage" at 6 Edward Street, Kingaroy in trust to be drawn upon when the cottage requires grounds maintenance

Background:

The grounds maintenance of this site was previously carried out by the Historical Society. Now that the Historical Society have handed the site back it has become the Carrolls responsibility. This offer seems a practical solution and it is suggested Council accept the offer.

Motion:

Moved Cr Lehmann seconded Cr Woods

That Council agree to the suggestion of a private works account for grounds maintenance at the Carroll Cottage

Carried 10/0

ATTENDANCE:

Cr Carroll returned to the meeting

9.3 Monthly Financial Statements

Background:

Report Nos: (D1-D6)

The Financial Statements for the period ended 30 November 2006 were presented for Council's approval

Motion:

Moved Cr Lehmann seconded Cr Shaw

That the Financial Statements for the period ended 30 November 2006 be received and adopted

Carried 11/0

9.4 General Business

9.4.1 Managers Report – Library Services

Background:

Report Nos: (D7)

The Manager of Library Services submitted a written report on activities for the month of November 2006

Motion:

Moved Cr Lehmann seconded Cr Moss

That the Manager of Library Services report be received

Carried 11/0

9.4.2 Chief Executive Officers Leave

Background:

Proposed dates of Annual Leave for the Chief Executive Officer is 2 January 2007 to 19 January 2007 (inclusive).

Motion:

Moved Cr Lehmann seconded Cr Campbell

That the Chief Executive Officer be granted leave from 2 January 2007 to 19 January 2007 (inclusive) and the Deputy Chief Executive Officer be appointed Acting Chief Executive Officer during the period of leave

Carried 11/0

9.4.3 **Railway Land Purchase**

Background:

Settlement of Council's purchase of Lot 14 SP 109081 from Queensland Rail occurred on 31 October 2006. The land is currently used by residents and adjoining businesses for temporary parking.

Council needs to consider the future use of the parcel over the next short period. As an interim, parking needs to be limited on the section fronting Haly Street and the access for Haly Street removed.

Motion:

Moved Cr Woods seconded Cr Fleischfresser

That:

- *The finalisation of the purchase of Lot 14 SP 109081 be noted;*
- *Parking on the section fronting Haly Street be limited;*
- *The vehicular access from Haly Street be removed;*
- *An application be lodged to reconfigure the lot into two (2) parcels;*
- *The Haly Street lot be prepared for sale; and*
- *Staff be requested to prepare a parking design for the balance area*

Carried 11/0

9.4.4 **Sale of Land for Arrears of Rate**

Background:

Report Nos: (D8-D10)

The Manager of Rating & Property submitted a written report inline with Council's Rate Recovery Policy, reviewing properties with overdue rates to establish those properties that have three (3) or more years rates outstanding.

Motion:

Moved Cr Shaw seconded Cr Moss

That the report be received

Carried 11/0

9.4.5 **Proposed Auction of Land for Overdue Rates 78 Walter Road, Kingaroy owned by Mr Alan Griffin**

Background:

At the General Meeting held on 27 April 2006, Council resolved to sell land described as Lot 34 on RP 37025 County of Fitzroy Parish of Wooroolin for arrears of rates.

In accordance with Council's resolution, a Notice of Intention to Sell Land for Arrears of Rates was issued to Mr Griffin on 10 May 2006. A copy of this notice was also forwarded to Mr Griffin's financial institution, in accordance with the Local Government Act.

As the rates were not paid, a Notice of Auction to Sell Land for Overdue Rates was issued to Mr Griffin on 1 November 2006. Advertisements were placed in the Queensland Government Gazette and the South Burnett Times advising that the property would be sold by public auction on Wednesday 22 November 2006 at 10.00 am.

Mr Griffin subsequently paid all overdue rates and charges on 13 November 2006. The property was then withdrawn from sale and the auction did not proceed.

Motion:

Moved Cr Campbell seconded Cr Woods

That the report be received

Carried 11/0

9.4.6 **Corporate Wardrobe Policy**

Background:

Report Nos: (D11-D18)

During recent Workplace Behaviour Training for all staff, a number of requests were made for guidelines on Council's expected dress standards for the office.

A committee was formed comprising Deputy Chief Executive Office and employee representatives from the Enterprise Bargaining Team to develop a policy which addressed professional dress standards, workplace safety issues and corporate wardrobe.

A draft was prepared by the committee and presented to all office staff for comment. The comments received were then considered by the committee and where appropriate the policy amended. The final draft was then presented to the senior management team for approval.

This policy is now presented for Council's adoption

Motion:

Moved Cr Coleman seconded Cr Campbell

That any reference to Councillors be deleted from the Policy

Carried 9/2

Motion:

Moved Cr Woods seconded Cr Dalton

That the report be revised and resubmitted to the next meeting

Carried 8/3

ADJOURNMENT:

Motion:

Moved Cr Shaw seconded Cr Lehmann

That the meeting adjourn for ten (10) minutes

Carried 11/0

RESUMPTION:

The meeting resumed at 10.55 am

ATTENDANCE:

Cr KR Nunn (Mayor), Crs WD Moss, MG Shaw, RC Coleman, BJ Carroll, TW Fleischfresser, LJ Trout, KJ Woods, MA Lehmann and KM Campbell

10. **WORKS AND SERVICES SECTION**

10.1 **Business Arising Out of Minutes**

Nil

10.2 **Correspondence**

10.2.1 **Queensland Department of Transport** - Requesting comments on whether the proposed roads to be used for the new School Bus Service at Durong are suitable for safe use during normal weather conditions

Background:

Officers are currently reviewing the roads identified in the letter and will provide comment back to Queensland Transport as to their suitability or otherwise. Generally these issues are dealt with at an officer level and assessments completed in accordance with the "Guide for the Road Safety Management of Rural School Bus Routes and Bus Stops", and only come back to Council if significant expenditure is required to bring the road up to standard.

Motion:

Moved Cr Campbell seconded Cr Carroll

That Council advise that the Kingaroy Shire roads included in the proposal are suitable for use as a school bus route during normal weather conditions and offer no objection to the route proposed

Carried 10/0

10.2.2 **Queensland Police Service** - Forwarding details of the Kumbia Neighbourhood Watch (Rural) intention to conduct a Caravan Park watch in Kumbia

Background:

The proposal put forward appears to be an extremely worthwhile concept and is worthy of Council support. It has been proposed for some time to review the current contract arrangements for the cleaning, mowing and general supervision of the Apex Park and the proposed NHW Liaison role may be combined with this contract review.

ATTENDANCE:

Cr CD Dalton returned to the meeting

Motion:

Moved Cr Campbell seconded Cr Coleman

That the letter be received and Council support the Neighbourhood Watch Liaison Officer in Kumbia providing a Caravan Park Watch Register

Carried 11/0

10.2.3 **Productivity Commission** - Forwarding an inquiry update on road and rail freight infrastructure pricing

Background:

For Councils information only.

Motion:

Moved Cr Campbell seconded Cr Moss

That the letter be received

Carried 11/0

10.2.4 **Leanne R Barritt** - Advising her father Len Schultz can no longer be caretaker of Kumbia Apex Park as he is now a resident of Orana Complex and submitting a tender to be Caretaker of the Park for the sum of \$7,000 per year

Background:

The contract for the "Caretaker" for the Apex park has been in place for many years and is due for review. It is understood that Mr Schultz has in fact been unable to undertake the work for some time and that Ms Barritt has undertaken the work in recent times. Council cannot appoint a new contractor without advertising or calling quotations to meet the requirements of the Local Government Act. It is therefore recommended that the writer be advised that Council will be reviewing the arrangements for the contract for the Maintenance of Apex Park – Kumbia, over the coming months and that she will be welcome to submit a tender should it be advertised and that Council would be happy if she were willing to continue the maintenance of the park under the current arrangements until such time as the review is completed.

Motion:

Moved Cr Campbell seconded Cr Moss

That the writer be advised that Council will be reviewing the arrangements for the contract for the Maintenance of Apex Park – Kumbia, over the coming months and that she will be welcome to submit a tender should it be advertised and that Council would be happy if she were willing to continue the maintenance of the park under the current arrangements until such time as the review is completed.

Carried 11/0

10.3 **General Business**

10.3.1 **Directors Report – Engineering and Development Services**

Background:

Report Nos: (E1-E7)

The Director of Engineering and Development Services submitted a written report on work undertaken in the Roads, Drainage and Transport Services; Recreation & Sport and Engineering Management Services for the month of November 2006

Motion:

Moved Cr Campbell seconded Cr Dalton

That the report be received

Carried 11/0

11. **RURAL COMMUNITIES AND ENVIRONMENTAL SERVICES SECTION**

11.1 **Business Arising Out of Minutes**

Nil

11.2 **Correspondence**

11.2.1 **Laurence EA Ford** - Requesting Council consider a lease agreement of the water reserve at Deep Creek Road and Minmore Road - Lot 376 FY2639 - for the purpose of cattle grazing

Background:

At the General Meeting held on 23 November 2006, Council resolved to close the Deep Creek Water Facility described as Lot 376 on FY2639. Council was to investigate leasing the area for grazing purposes.

The reserve is 15.9 ha in size. The reserve has 2 side road frontages and adjoins two freehold properties. The reserves contain remnant vegetation that has been mapped under the regional ecosystem mapping as Endangered (dominant). The water reserve dam is to be freely accessible for fire brigades to access water in an emergency.

Stock route agistment permits are a short term permit which can be issued if a landholders property is effected by drought, flood or fire. The short term permit will ensure minimal impact on the vegetation community, through appropriate stocking rates for short periods of time and help reduce fire risk

Motion:

Moved Cr Woods seconded Cr Shaw

That Council remains the trustee of the reserve and issue stock route agistment permits over the area when required.

Carried 10/1

11.3 **General Business**

11.3.1 **Natural Resource Management, Pest and Livestock Report**

Background:

Report Nos: (F1-F5)

The Natural Resource, Pest & Livestock Manager submitted a written report on work undertaken for the month of November 2006

Motion:

Moved Cr Carroll seconded Cr Campbell

That the report be received

Carried 11/0

12. **MAYOR'S MINUTES**

12.1 **Mayor's Report**

Background:

Report Nos: (G1-G3)

The Mayor presented his monthly report covering the period 24 November 2006 to 14 December 2006

ATTENDANCE:

Cr Woods left the meeting

Motion:

Moved Cr Campbell seconded Cr Shaw

That the Mayors report be received

Carried 10/0

ATTENDANCE:

Cr Woods returned to the meeting

Cr Fleischfresser left the meeting

13. **GENERAL BUSINESS**

13.1 **Memerambi Community**

Motion:

Moved Cr Dalton seconded Cr Trout

That Council support the Memerambi Community in retaining the School Building and facilities for Community use

Carried 10/0

13.2 **CLOSED SESSION:**

Motion:

Moved Cr Moss seconded Cr Shaw

That the meeting be closed to the public for the purpose of consideration of Commercial in Confidence matters

Carried 10/0

OPEN COUNCIL:

Motion:

Moved Cr Moss seconded Cr Woods

That the meeting resume in Open Council

Carried 10/0

The Mayor reported that whilst in closed session Council considered Commercial in Confidence matters

Motion:

Moved Cr Shaw seconded Cr Dalton

That the Mayors report be adopted

Carried 10/0

13.3 **Mayors Christmas Message**

The Mayor extended Christmas Greetings to Councillors and Staff who suitably responded

There being no further business the meeting was declared closed

Confirmed before me this day of 2006

MAYOR

Seasons Greetings

UNCONFIRMED