

## DISCLAIMER

The following copy of the Minutes of the meeting of the Kingaroy Shire Council held on 27 October 2005 are **UNCONFIRMED** and are supplied as a courtesy and not pursuant to the statutory obligation under S468(1)(b) of the Local Government Act 1993.

Minutes of the meeting of the Kingaroy Shire Council, held in the Kumbia Golf Club, Kumbia Recreation Racecourse Reserve, Kumbia on Thursday, 27 October 2005 at 9.03 am.

### **PRESENT**

Cr KR Nunn (Mayor), Crs MG Shaw, RC Coleman, CD Dalton, BJ Carroll, TW Fleischfresser, LJ Trout, KFJ Woods, MA Lehmann and KM Campbell

#### 1. **LEAVE OF ABSENCE**

Cr WD Moss

#### **Motion:**

*Moved Cr Campbell seconded Cr Lehmann*

*That the Apology be received and Leave of Absence be granted*

*Carried 10/0*

#### 2. **PRAYERS AND CONDOLENCES**

A motion of sympathy was passed to the relatives of the late Russell Larkin, Gracie Andersen, James Edward Steffensen, Violet Quinlan and James Brown.

A representative of the Ministers Fraternal offered prayers for the bereaved, for Council and for the conduct of the Council meeting

#### 3. **ADDRESS FROM PUBLIC GALLERY**

Nil

#### 4. **RECEIPT OF PETITIONS**

Nil

#### 5. **CONFIRMATION OF MINUTES**

#### **Motion:**

*Moved Cr Shaw seconded Cr Coleman*

*That the minutes of the previous meeting held on Thursday 22 September 2005 as recorded be confirmed.*

*Carried 10/0*

### **CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

SEE BUSINESS FUNCTION HEADINGS

**PROCEDURE:**

**Motion:**

*Moved Cr Lehmann seconded Cr Trout*

*That precedence in Order of Business be given to consideration of those planning matters in which the Mayor does not have a material personal interest*

*Carried 10/0*

**6. PLANNING AND DEVELOPMENT SERVICES SECTION**

**6.1 Business Arising Out of Minutes (Cont)**

**6.1.1 Darryl & June Wenzel** - Forwarding an IDAS Application - Material Change of Use - Education Tutoring Centre (formerly Gymnasium) at 4-6 Short Street Kingaroy - Lots 22 & 23 RP7917 - Applicant: June Wenzel; Owner: T & S Greenslade

**Background:**

Report pending completion of assessment

**Motion:**

*Moved Cr Trout seconded Cr Shaw*

*That consideration of the matter be deferred pending completion of the Assessment Report*

*Carried 10/0*

**6.1.2 Urban Strategies Pty Ltd** - Forwarding an IDAS Application - Material Change of Use of Premises - Multiple Dwelling Development (13 Units) at 6-8 Gladys Street Kingaroy - Lots 5 & 6 RP47278 - Applicant/Owner: Abakos Digital Images P/L

**6.2 Correspondence**

**6.2.21 MK Tatnell** - Lodging a submission in relation to an application submitted to Council by Abakos Digital P/L for 13 Multiple Dwelling Units at 6-8 Gladys Street Kingaroy

**Background:**

Report Nos: A39-A57

The Manager of Planning Services submitted a written report recommending that subject to completion of public notification procedures and no further submissions being received, Council issue a development permit (Material Change of Use) and Preliminary approval (Operational Works) subject to conditions and advice.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted*

*Carried 10/0*

- 6.2.4 **MK Tatnell** - Forwarding a submission in relation to the proposed Material Change of Use for premises situated at 6-8 Gladys Street Kingaroy - 13 Multiple Dwelling Units - Applicant: Abakos Digital Images P/L

**Background:**

This letter was submitted outside of the public notification period and has been addressed as ordinary correspondence.

**Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That the letter be received*

*Carried 10/0*

- 6.2.23 **Mr R & Miss EO Bauer** - Lodging a submission to IDAS Application - Material Change of Use of Premises - Multiple Dwelling Development (13 Units) at 6-8 Gladys Street Kingaroy - Lots 5 & 6 RP47278 - Applicant/Owner: Abakos Digital Images P/L

**Background:**

This submission was received outside the public notification period and is not a properly made submission. The submission has been reviewed and does not raise any substantial issues not already discussed in the assessment report. Recommended that the letter be received and no change is required to the assessment report.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the letter be received*

*Carried 10/0*

- 6.2.5 **Department of Tourism Fair Trading & Wine Industry Development** - Forwarding application for extended hours permit for Kingaroy Hotel at Lots 2 - 5 RP 81952 and request any comments be forwarded by 4 November 2005

**Background:**

Report Nos: A3-A5

The Planning Officer and Manager of Planning Services submitted a written report recommending that:

- Council express concern that there has not been made available a detailed assessment of potential noise and general nuisance impacts from the hotel;
- Council support the Qld Police response to agree to a temporary extended hours permit subject to conditions and
- Any lighting installed should be designed and installed in accordance with AASA4282/1997 (Control of obtrusive effective outdoor lighting)

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted*

*Carried 10/0*

- 6.2.3 **David L & Anne C Robertson** - Forwarding a Request to Change an Existing Approval - Extension of the Currency Period - 9606 Bunya Highway Kingaroy - Lot 243 FY441 - Applicant/Owner: David & Anne Robertson

**Background:**

Report Nos: A8-A25

The Manager of Planning Services submitted a written report recommending that Council approve an extension to the Currency Period until 12 September 2009 subject to amendment of conditions of approval and provide reasons.

**Motion:**

*Moved Cr Trout seconded Cr Dalton*

*That the report be received and adopted*

*Carried 10/0*

**DECLARATION OF INTEREST:**

*Cr Carroll declared an interest in the following matter and left the meeting*

- 6.2.7 **Peter & Moira C Curtain** - Forwarding an IDAS Application - Reconfiguring a Lot - Two (2) Lots into Three (3) Lots - Lot 71 RP866866 & Lot 73 BO451 - Applicant: Peter Curtain - Owner: Ted Carroll; Bernie & Gayle Carroll; Peter & Moira Curtain

**Background:**

Outstanding procedures include Concurrence Agency referral and response.

**Motion:**

*Moved Cr Campbell seconded Cr Trout*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 9/0*

**ATTENDANCE:**

*Cr Carroll returned to the meeting*

- 6.2.10 **Department of Tourism Fair Trading & Wine Industry Development** - Requesting to know whether Council has any comments or objections by 26 October 2005 to the granting of an application for an Extended Hours Permit at the Club Hotel Kingaroy for New Years Celebrations

**Background:**

The Manager of Planning Services advised the Kingaroy Police Service has already responded with no objection. The Police Service advise there is virtually a blanket cover for all premises who apply for the 3.00am trading to avoid discrimination. Further, the Police are of the opinion that it is safer to have a common closing for all establishments. The Manager of Planning Services recommends that Council offer no objection to the application

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That the Council offer no objection to the application*

*Carried 10/0*

- 6.2.12 **The Planning Place** - Forwarding an Enquiry Preliminary to Formal Application to establish a proposed community owned Vineyard and Winery at Lot 2 RP171212 Haydens Road Kingaroy

**Background:**

Report pending completion of assessment.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That consideration of the matter be deferred pending completion of the Assessment Report*

*Carried 10/0*

- 6.2.13 **Minister for Environment Local Government & Planning - Desley Boyle** - Advising the Queensland Government has approved the introduction of a range of mandatory energy and water saving measures that must be included in new houses in Queensland and take effect from 1 March 2006

**Background:**

For the information of Councillors

**Motion:**

*Moved Cr Trout seconded Cr Campbell*

*That the letter be received*

*Carried 10/0*

- 6.2.14 **David L Herbohn - Herbohn's Auto Electrical Pty Ltd** - Forwarding an IDAS Application - Request to Change an Existing Approval to erect an Awning at 98 Walter Road Kingaroy - Lot 19 RP37025 - Applicant/Owner: David L Herbohn

**Background:**

Report Nos: A89-A96

The Manager of Planning Services submitted a written report providing the following options for Council's consideration:

- That Council advise the applicant that a new Development application is required, to correct the existing unlawful extension of the business plus for approval of the proposed truck port
- That Council agree to issue a change to an existing approval subject to conditions and advice

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and Council advise the applicant that a new Development Application is required, to correct the existing unlawful extension of the business and for approval of the proposed truck port*

*Carried 10/0*

- 6.2.16 **Neil & Janet Heiner - Heiner Bricklaying & Concreting** - Requesting a set back discretion for construction of a balcony within the six metre front boundary on their property at 22 Roberta Street Kingaroy

**Background:**

Report No: A38

The Assistant Building Surveyor submitted a written report recommending that Council approve the request

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That Council accede to the request*

*Carried 10/0*

- 6.2.22 **Stuart & Elnora James** - Seeking a relaxation of the Building Code to allow the erection of a Tuff Span Shed to be located two metres from the back boundary of their property at 6 Agnes Street Kingaroy

**Background:**

Report No: A38

The Assistant Building Surveyor submitted a written report recommending that Council approve the request

**Motion:**

*Moved Cr Trout seconded Cr Shaw*

*That Council not accede to the request and a report be developed in relation to vehicular access to properties*

*Carried 10/0*

- 6.2.17 **Mr Dennis J & Mrs Anne-Maree Kenny** - Forwarding an IDAS Application - Reconfiguring a Lot - Realignment of Boundary at Lot 1 RP176090 & Lot 6 RP807381 - Bunya Highway Kingaroy - Applicant/Owner: DJ & A Kenny

**Background:**

Outstanding procedures include information request and response and concurrence agency referral.

**Motion:**

*Moved Cr Trout seconded Cr Lehmann*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 10/0*

- 6.2.20 **Stewart T Abercromby** - Forwarding an IDAS Application - Proposed Material Change of Use and Reconfiguration of Boundaries - 61 Lot General Industry Subdivision at Bunya Highway Kingaroy - Lot 8 RP861173 - Applicant/Owner: Gary A Baron

**Background:**

Outstanding procedures include acknowledgement notice, Concurrence Agency referral and public notification

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 10/0*

6.3 **General Business**

6.3.1 **Register of Preferred Road and Park Names**

**Background:**

Report No: A2

The Manager of Planning Services submitted a written report recommending that Council commence a campaign to establish a register of preferred road names and park names for Kingaroy Shire.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted*

*Carried 10/0*

**DECLARATION OF INTEREST:**

*The Mayor declared an interest in the following matters and left the meeting*

*The Deputy Mayor assumed the Chair*

**6.1 Business Arising Out of Minutes (Cont)**

**6.1.1 O'Reilly Nunn Favier** - Forwarding IDAS Application - Material Change of Use & Reconfiguration of Boundaries - Residential Subdivision Stage 8 - 48 Lots-Hillview Parade Kingaroy L1 SP156295 - Applicant: Wieden Developments P/L; Owner: Bimgold P/L & Big Mall P/L

**6.2 Correspondence**

**6.2.6 Ross & Fiona Ezzy** - Forwarding submission regarding Wieden Developments Application on Lot 1 SP 156295, 111-161 Tessmanns Road and forward reasons - Ross and Fiona Ezzy

**Background:**

Report Nos: A73-A88

The Manager of Planning Services submitted a written report recommending that Council issue a Development Permit (Material Change of Use and Reconfigure a Lot) and Preliminary Approval (Operational Works) subject to conditions and advice, and that the Draft Scheme mapping be amended to reflect the approval.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted subject to:*

(a) *Replacement of "RaL 1 Parks" with the following:*

**RaL 1 Parks/Road Contributions**

*The developer shall dedicate proposed Lots 4 & 5 to Council as roads, parks and open space; and*

(b) *Inclusion of the following condition:*

**OW 16 Fencing**

*The applicant shall remove all existing fencing internal to the development or fronting any existing or new roads and make good such areas so as to allow the areas to be maintained by conventional slashing and mowing equipment.*

*In particular the fence fronting Tessmanns Road shall be removed and the area of proposed lot 4 and 5 shall be levelled and cleared in accordance with the above requirements.*

*Carried 9/0*

**6.1 Business Arising Out of Minutes (Cont)**

**6.1.2 O'Reilly Nunn Favier** - Forwarding an IDAS Application to reconfigure boundaries and material change of use to establish eight (8) accommodation units at Holliday Street and Youngman Street, Kingaroy - Lots 15 & 16 SP154850. Applicant: Eric & Merle Lovett

**6.2 Correspondence (Cont)**

**6.2.1 David E & Margaret J Williams** - Forwarding submission in relation to the proposed Material Change of Use: Accommodation Units - Proposed Reconfiguration of a Lot (Lots 15 & 16) SP154850 - 175-179 Youngman Street & 6-16 Holliday Street (Eric & Merle Lovett)

**6.2.9 David E & Margaret J Williams** - Withdrawing their submission in relation to the proposed Material Change of Use: Accommodation Units - Proposed Reconfiguration of a Lot (Lots 15 & 16 SP154850) - 175-179 Youngman Street & 6-16 Holliday Street (Eric & Merle Lovett)

**Background:**

Report Nos: A58-A72

The Manager of Planning Services submitted a written report recommending that:

- Council advise the submitters that it cannot accede to the request to move the water meters and provide reasons
- The matter of Council sealing the remainder of Holliday Street be referred to the Works and Services Section for further consideration
- Council issue a development permit (Reconfigure a Lot and Operational Works) subject to conditions
- Council issue a development permit (Material Change of Use) and Preliminary Approval (Operational Works) subject to conditions and advice

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted*

*Carried 9/0*

**6.1 Business Arising Out of Minutes (Cont)**

**6.1.3 O'Reilly Nunn Favier** - Forwarding an IDAS Application - Reconfiguring a Lot - Seven (7) Lot Subdivision at 59 Cowie Drive Kingaroy - Lot 100 RP866069 - Applicant: Bimgold P/L; Owner: Bimgold P/L & Big Mall P/L

**Background:**

Report Nos: A26-A37

The Manager of Planning Services submitted a written report recommending that Council issue a development permit (Reconfigure a Lot) and Preliminary Approval (Operational Works) subject to conditions.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted subject to:*

*Deletion of "RaL 8 Parks" and insertion of the following:*

**RaL 8 Parks/Roads Contribution**

*The developer shall contribute to parks and open space. Such Contribution shall be a combination of:*

- (a) Dedication of land towards parks and open space in accordance with an approved plan of development; and*
- (b) Where the area of land to be dedicated as parks and open space is less than 10% of the total area of the subdivision, the developer shall make a monetary contribution of \$1,000 per lot for the balance lots not credited by option a).*

*For Guidance on land suitable for credit towards parks and open space provision, refer to Kingaroy Shire Council Local Planning Policy 8 – Parks.*

*Specifically, the developer shall dedicate to Council as roads, parks, a ten (10) metre wide strip along the eastern alignment of the subject land.*

*Carried 9/0*

**6.2 Correspondence (Cont)**

- 6.2.2 O'Reilly Nunn Favier** - Forwarding an IDAS Application - Reconfiguring a Lot - One Lot into Two Lots - Belltower Restaurant and Distillery - Lot 5 SP139369 - 458 Schellbachs Road - Applicant: John Crane; Owner: Boobie Range Distillery P/L

**Background:**

Outstanding procedures include information response

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 9/0*

- 6.2.8 O'Reilly Nunn Favier** - Requesting Council approve the name "Pine Court" for the new road spurring off Sonaree Drive - Harris Family Trust

- 6.2.11 O'Reilly Nunn Favier** - Requesting approval of "Bernard Crescent" as the road name in place of "Carroll-Ann Parade" in Hillview Estate Kingaroy

**Background:**

Report Nos: A1, A6-A7

The Manager of Planning Services and Planning Officer submitted a written report recommending that the applicants be advised the following:

- That the name Pine Court is available for use; and
- That the name Bernard Crescent is available for use

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the report be received and adopted*

*Carried 9/0*

- 6.2.15 **O'Reilly Nunn Favier** - Forwarding an application for Material Change of Use - Multiple Unit Dwellings at 8 William Street, Kingaroy - Lot 11 RP47728. Application/Owner: G Klotz & E Somers

**Background:**

Outstanding procedures include public notification

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 9/0*

- 6.2.18 **O'Reilly Nunn Favier** - Forwarding an IDAS Application - Reconfiguration of Boundaries - One Lot into Two Lots at 30 Moonya Street Kingaroy - Lot 5 RP79919 - Applicant/Owner: Jacquie Henschen

**Background:**

Report pending completion of assessment

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That consideration of the matter be deferred pending completion of the Assessment Report*

*Carried 9/0*

- 6.2.19 **O'Reilly Nunn Favier** - Forwarding an IDAS Application - Reconfiguration of Boundaries - 1 Rural and 21 Rural Residential C Lots - Lot 2 RP838472 & Lot 4 SP154833 - 14 Redmans Road Kingaroy - Applicant: John Bayliss; Owner: RE & JD Bayliss & MM Keogh

**Background:**

Outstanding procedures include information request and response.

**Motion:**

*Moved Cr Woods seconded Cr Shaw*

*That consideration of the matter be deferred pending completion of the required procedures*

*Carried 9/0*

**ATTENDANCE:**

*The Mayor returned to the meeting and resumed the Chair*

**7. WATER AND SEWERAGE SERVICES SECTION**

**7.1 Business Arising Out of Minutes**

Nil

**7.2 Correspondence**

**7.2.1 Queensland Water Directorate** - Advising Minister Boyle launches Queensland Statewide Water Information Management (SWIM) Project

**Background:**

The SWIM project is a Department of Local Government & Planning; Local Government Association of Queensland and Qld Water Directorate partnership in which current water reporting will be simplified from many separate reports to State and Commonwealth Departments to one (1) online report which will allow transferring of data between Local Government and the other two (2) tiers of Government.

The project should be supported but in doing so we need to be vigilant to ensure that in simplifying the reporting it does not mean "more" reporting and the current sometimes questionable data requests are justified.

**Motion:**

*Moved Cr Dalton seconded Cr Campbell*

*The letter be received and the matter be monitored.*

*Carried 10/0*

**7.2.2 Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-321: LGAQ Opposes State Government Fluoridation Cost Shift

**Background:**

The issue of fluoridation of urban water supplies has been placed on the Water Agenda by the Premier's announcement offering Council's \$6 Million to support the cost of implementation for communities above 5,000 people.

The matter of fluoridation of water supplies was debated at the recent 2005 Annual Conference and the current policy amended to:

**5.4.7 Fluoridation of Public Water Supplies**

- 5.4.7.1 Local Government believes it is a principle of ethical public health policy that mass, involuntary medication must never proceed without the express consent of the community.
- 5.7.7.2 Express consent of the community to fluoridate public water supplies should be sought either by the State Government or Local Government, if they choose to do so.
- 5.4.7.3 As oral health is a State Government responsibility and the State will receive a direct financial benefit from the fluoridation of public water supplies, the State Government should fully fund Local Government for the capital and recurrent costs of its introduction.

**Motion:**

*Moved Cr Campbell seconded Cr Fleischfresser*

*That the letter be received*

*Carried 10/0*

**7.3 General Business**

**7.3.1 Directors Report – Water and Sewerage**

**Background:**

Report Nos: B1-B3

The Director of Engineering & Development Services submitted a written report on activities undertaken during the period 15 September 2005 to 19 October 2005

**Motion:**

*Moved Cr Dalton seconded Cr Lehmann*

*That the report be received*

*Carried 10/0*

**8. HEALTH SERVICES SECTION**

**8.1 Business Arising Out of Minutes**

- 8.1.1 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-258: Forwarding a discussion paper - review of roles and responsibilities under the Environmental Protection Act 1994

**8.2 Correspondence**

- 8.2.3 **Minister for Environment Local Government & Planning** - Requesting comments by 10 October 2005 in relation to the Discussion Paper - Review of Roles and Responsibilities under the Environmental Protection Act 1994

**Background:**

Report Nos: C14-C24

The Director of Environment, Health & Community Services submitted a written report recommending that Council endorse the submission as presented.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Woods*

*That the report be received and adopted*

*Carried 10/0*

- 8.2.1 **Minister for Communities, Disability Services & Seniors** - Requesting comments by 31 October 2005 in relation to the Discussion Paper - Assistance Dogs and Guide Dogs Review and the companion document New Laws For Dogs That Help.

**Background:**

Council in the past has been involved in working through the difficulties of the lack of legislative powers when it comes to Assistance Animals and the department is receiving more and more enquiries regarding the registration requirements for Assistance Animals. It is encouraging that a proposal has been put forward to clarify the grey areas when it comes to this issue. Given the relevance of the matter, it is recommended that a submission be made to the Disability Services Queensland.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Trout*

*That the matter be referred to the Director of Environment, Health & Community Services to make a submission*

*Carried 10/0*

- 8.2.2 **Zona Hussey-Smith** - Seeking permission to have 2 dogs at Unit A, 107 Ivy Street Kingaroy and forward reasons

**Background:**

The request has been investigated and it is recommended that Council accede to the request, subject to the usual conditions.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Woods*

*That Council accede to the request, subject to the usual conditions*

*Carried 10/0*

- 8.2.4 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-308: Asbestos Regulatory Reform Update - comments requested by 28 October 2005 in relation to the Regulatory Impact Statement in relation to asbestos removal

**Background:**

The Regulatory Impact Statement (RIS) contains the recent changes to the proposed legislation regarding the management of asbestos. It is proposed that the Division of Workplace Health and Safety will assume responsibility for regulating the removal of greater than 10 square metres of asbestos from non-workplace settings. Whilst the State Government has changed its position in relation to the matter, there still are outstanding issues that affect local government, ie public liability exposure, the dealing of less than 10 square metres and public awareness. It is recommended that a response be provided on the RIS to Workplace Health and Safety Queensland indicating Council position in relation to the matter.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Lehmann*

*That Council support the Local Government Association of Queensland in their response*

*Carried 10/0*

- 8.2.5 **Environmental Protection Agency - Qld Parks & Wildlife Service** - Forwarding the Memorandum of Understanding - Environmental Protection (Water) Policy 1997 for execution and return - current MOU expires 31 December 2005

**Background:**

Council, at the December 2003 Meeting, resolved not to continue with the MoU from 31 December 2003. This was provided to the EPA in correspondence to them dated 22 December 2003. Council as recently as last month maintained the position that it not sign the MoU. Obviously, EPA records indicate that we are still a signatory. As a result it is recommended that the EPA be advised that Council has not taken part in this delegation since 31 December 2003 and that their records be amended accordingly.

**Motion:**

*Moved Cr Trout seconded Cr Fleischfresser*

*That the writers be advised that Council is not part of the Memorandum of Understanding – Environmental Protection (Water) Policy 1997*

*Carried 10/0*

8.3 **General Business**

8.3.1 **Directors Report – Health and Building**

**Background:**

Report Nos: C8-C13

The Director of Environment, Health and Community Services submitted a written report on the Department activities for the month of September 2005

**Motion:**

*Moved Cr Fleischfresser seconded Cr Campbell*

*That the report be received*

*Carried 10/0*

**8.3.1.1 Kingaroy Landfill Tipping Fees**

**Motion:**

*Moved Cr Dalton seconded Cr Fleischfresser*

*That domestic tipping fees be introduced at the Kingaroy Landfill once supervision commences with "free" tipping day on the first Saturday of every month for people disposing of domestic waste, with a similar arrangement being implemented for the Memerambi Transfer Station being on the first Sunday of every month*

...

**AMENDMENT:**

**Motion:**

*Moved Cr Campbell seconded Cr Woods*

*That domestic tipping fees be introduced at the Kingaroy Landfill once supervision commences and Council investigate options for "free" tipping days*

*Carried 8/2*

*The amendment then became the motion*

**ADJOURNMENT:**

*Moved Cr Trout*

*That the meeting adjourn for ten (10) minutes*

*Carried 10/0*

**RESUMPTION:**

*The meeting resumed at 11.02 am with attendance as previous to the adjournment*

**8. HEALTH SERVICES SECTION (CONT)**

**8.3 General Business**

**8.3.1 Directors Report – Health and Building**

**8.3.1.1 Kingaroy Landfill Tipping Fees**

Consideration of the following motion continued

**Motion:**

*Moved Cr Campbell seconded Cr Woods*

*That domestic tipping fees be introduced at the Kingaroy Landfill once supervision commences and Council investigate options for "free" tipping days*

*Carried 9/1*

*Cr Coleman recorded his vote against the motion*

**8.3.1.2 Surplus Industrial Bins**

**Motion:**

*Moved Cr Fleischfresser seconded Cr Shaw*

*That the Chief Executive Officer be delegated the authority to negotiate the sale price of the second hand bulk bins.*

*Carried 10/0*

**8.3.1.3 Glendon Street Public Toilets**

**Motion:**

*Moved Cr Fleischfresser seconded Cr Shaw*

*That Council, in an effort to address the vandalism problem at the Glendon Street toilets, close the male and female toilets during the weekend at 8.00pm and reopen them at 5.00am*

*Lost 2/8*

**8.3.2 Health Services Committee Report**

**Background:**

Report Nos: C1-C7

The Health Services Committee reported in accordance with the minutes of the meeting held on 11 October 2005

**Motion:**

*Moved Cr Fleischfresser seconded Cr Trout*

*That the report be received and adopted*

*Carried 10/0*

**9. CORPORATE AND COMMUNITY SERVICES SECTION**

**9.1 Business Arising Out of Minutes**

Nil

## 9.2 **Correspondence**

- 9.2.1 **JE & L Watson** - Requesting Council show consideration in relation to the substantial water charge of \$333.75 on their rental property at 16 Buckingham Street Kingaroy

### **Background:**

As mentioned in the letter this is a rental property and the tenants did not notice the leak. Consequently the owners of this property were not aware they had a leak in the pipe on their property until Council advised them of their extra ordinary high water usage.

The current meter has been installed at this property for over two years.

It is Councils normal policy that all water used on a property is the responsibility of the property owner.

### **Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That Council not agree to the request and offer the writers the opportunity to pay the account off*

*Carried 9/1*

- 9.2.2 **South Burnett CTC Inc** - Requesting Council consider the sale of a block of land to South Burnett CTC Inc for the purpose of long term community housing

### **Background:**

The provision of affordable housing is a matter that has been raised from time to time. In the past Council was involved in establishing and supporting the Kingaroy Self Help Housing Group and provided residential land at no cost to the Group to facilitate construction of houses and flats. The Group now owns:

- Four (4) sets of Duplexes
- Four (4) Dwellings
- Three (3) Flats

Council now has limited residential land available. The only fully serviced block is in Olive Grove whilst there is another block in Thorn Street which is not sewered but is able to be connected to the Sewerage Scheme.

Council may dispose of land to a community organisation without auction or tender.

### **Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That Council offer the Thorn Street property at no cost on the condition that South Burnett CTC provide the sewerage connection to the lot and monitor the usage of the property*

*Carried 10/0*

- 9.2.3 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-288: Requesting submissions by Friday 4 November 2005 to the Select Committee to inquire into the impact of petrol pricing

**Background:**

There is no doubt that the impact of petrol pricing is significant to our community. However the select committee set up by the Local Government Association will be addressing the issues of particular importance to local government. Unless Councillors feel there is something additional we should put to this committee there is no further action required

**Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That the Local Government Association be advised that Council supports the retention of the current fuel subsidy system for Queensland*

*Carried 10/0*

- 9.2.4 **Local Government Association of Queensland Inc (LGAQ)** - Draft Model Code of Conduct for Councillors out for consultation, comments due 28 October 2005

**Background:**

A workshop has been arranged for Councillors from Wondai and Kingaroy on 15 November 2005 in the Wondai Memorial Hall. Ten places have been allocated to each Council

**Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That the letter be received, the Chief Executive Officer make a submission and attendance at the Workshop be authorised*

*Carried 10/0*

- 9.2.5 **Local Government Association of Queensland Inc (LGAQ)** - Requesting comments by Friday 25 November 2005 in relation to State Leasehold Land Rental Review

**Background:**

Other than some railway land leases this Council does not have any significant leases over state owned land. Unless Council wishes to make a submission no further action is required

**Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That the letter be received*

*Carried 10/0*

- 9.2.6 **Queensland Crime Stoppers Limited** - Requesting Council participate in the Sponsored Rewards Programs

**Background:**

Council has previously advertised rewards through Crime Stoppers with some success. The cost of conducting an ongoing program on all wilful damages issues (say based on a monthly advertisement) would be in the order of \$6,600/\$6,700 plus the cost of any rewards paid.

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That Council continue with the present policy of using Crime Stoppers for specific offences*

*Carried 10/0*

- 9.2.7 **Samantha Barbeler** - Requesting Council consider sponsoring her trip to Denmark to participate in the AFS Exchange Program to become an exchange student for a period of twelve months

**Background:**

Council has received similar requests in the past and has offered the Town Hall free of charge for them to run a fund raising activity

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That Council offer the Hall facilities free of charge for them to run a fund raising activity*

*Carried 10/0*

- 9.2.8 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-309: Requesting input on the Queensland State Archives "Managing Records of Online Resources and Services" - Draft Policy and Guidelines and "Destruction of Original Paper Records and Digitisation" - Discussion Paper

**Background:**

This draft policy is an attempt by State Archives to have record management legislation catch up to new technology and the implications and risks this technology poses for Local Government information management practices.

Fortunately Council uses an electronic management system (DataWorks) to manage our records. This system is widely used by Local Government and is regularly updated to comply with new legislative requirements.

It is suggested this draft policy be referred to the Director of Corporate and Financial Services and Manager of Administration for comment if necessary.

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That the draft policy be referred to the Director of Corporate and Financial Services and Manager of Administration for comment if necessary*

*Carried 10/0*

- 9.2.9 **South Burnett Antique Motor Club** - Requesting Council provide confirmation of the conditions of hire for the Town Common Hall
- 9.2.11 **South Burnett CTC Inc** - Confirming arrangements made between the Kingaroy Town Common Hall Association Inc. and SB Vintage Car Club for free access to the Town Common Hall for their monthly meetings for a period of 17 years to expire in September 2013

**Background:**

When Council took over the management of the Town Common Hall we gave an undertaking that we would try to honour existing commitments where possible. Other groups such as Lions Club, SB CTC Services and Kingaroy Junior Soccer Club who contributed significantly to the building have all agreed to pay rental for its use. In recognition of their contribution Council agreed to provide the hall at 50% of relevant hire fee.

From the above letters it is apparent that SB Antique Motor Club would like to continue with their agreement until 2013.

**Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That Council honour the existing commitment to provide the hall free of charge for their monthly meeting until 2013 and hire fees be paid when the hall is used at any other time*

*Carried 10/0*

- 9.2.10 **RAAF Beaufort Squadrons Association Queensland** - Seeking a donation from Council to help raise the capital base required to provide the annual RAAF Beaufort Bomber Scholarship Award to a serving RAAF scholar studying at the Australian Defence Force Academy.

**Background:**

For the information of Councillors

**Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That the letter be received*

*Carried 10/0*

- 9.2.12 **Reconciliation Australia** - Announcing nominations are now open for the 2006 Indigenous Governance Awards

**Background:**

For the information of Councillors

**Motion:**

*Moved Cr Lehmann seconded Cr Coleman*

*That the letter be received*

*Carried 10/0*

9.2.13 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-322:  
Seeking comments by 11 November 2005 in relation to the Native Title Review of Federal  
Court and National Native Title Tribunal

**Background:**

Fortunately, this Council has not been involved in any native title issues with the Federal  
Court or National Native Title Tribunal. Consequently we are not in a position to comment  
on the review.

**Motion:**

*Moved Cr Lehmann seconded Cr Campbell*

*That the letter be received*

*Carried 10/0*

9.2.14 **South Burnett National Show Society** - Requesting Council consider waiving the  
application fee for the proposed extensions to the canteen/eating area at the  
Showgrounds

**Background:**

Council has previously supported Community and Service groups who request refunds of  
various application fees by way of making a donation.

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That Council agree to the request to waive the relevant application fees*

*Carried 10/0*

9.2.15 **Minister for Environment Local Government & Planning** - Requesting Council show  
their financial support for a fundraising venture to construct seven (7) family  
accommodation units in Brisbane for use by families from regional Queensland whose  
children have been diagnosed with cancer

**Background:**

Council has a small budget provision to make donations if it wishes.

**Motion:**

*Moved Cr Campbell seconded Cr Lehmann*

*That the letter be received*

*Carried 6/5 on the casting vote of the Mayor*

- 9.2.16 **South Burnett Child Safety Service Centre** - Requesting Council consider making a contribution to a special Christmas party to be organized by departmental staff for children in care; their parents; foster carers and their families

**Background:**

A similar request was made last year where Council agreed to make a donation of \$200.00 towards the special Christmas Party.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Campbell*

*That a donation of \$200 be made towards the Christmas Party*

*Carried 8/2*

- 9.2.17 **Local Government Association of Queensland Inc (LGAQ)** - Circular 2005-323 - Requesting comments by Friday 4 November 2005 in relation to Telstra Preliminary Draft Regional and Rural Presence Plan

**Background:**

Telstra Country Wide has developed this Draft Regional and Rural Presence Plan in response to a new telecommunications carrier licence condition issued by the Minister of Communications, Information Technology and Arts in August. The licence conditions states that Telstra must maintain a local presence in regional, rural and remote Australia.

**Motion:**

*Moved Cr Lehmann seconded Cr Trout*

*That the letter be received*

*Carried 10/0*

- 9.2.18 **Graham Easterby** – Requesting a relaxation of hall hire fees to hold a “Making a Difference in 2006” workshop for school leaders in the Town Common Hall on 10 November 2005

**Background:**

In line with Council’s policy for functions and events that are not for profit and held for the benefit of the community this function would receive a 100% concession and would only contribute \$15.00 towards electricity.

Advice from the principal of the South Burnett Catholic College, Mrs Margaret Battle is that Mr Easterby is the facilitator for this Regional Leadership Program and that she is actually organising the event which will incorporate all Secondary Schools from Kilkivan through to Blackbutt.

**Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That Council provide the Town Hall free of rent subject to the usual conditions*

*Carried 10/0*

- 9.2.19 **Local Government Association of Queensland (LGAQ)** – Circular 2005-325:  
Advising that applications close on 19 December 2005 for the new Smart State Innovation Funds

**Background:**

Applications opened on Tuesday 18 October 2005 for grants under the new Smart State Innovation Funds for the following areas:

- **Innovation Building Fund** – supports the construction of new research facilities, the refurbishment of existing facilities and the acquisition of research equipment
- **Innovation Projects Fund** – provides operational funding to support priority collaborative research, development and innovation projects
- **Innovation Skills Fund** – provides funding for talented students and researchers to undertake innovative, ground-breaking research in Queensland
- **Smart State University Internships Program** – will fund new, or enhance existing, industry internship programs at Queensland universities for undergraduate students
- **Smart State Health and Medical Research Fund** – provides funding to support clinical researchers working in Queensland hospitals and to assist independent medical research institutes

**Motion:**

*Moved Cr Campbell seconded Cr Shaw*

*That the letter be forwarded to Peanut Company of Australia and Swickers Bacon Factory for their information*

*Carried 10/0*

- 9.2.20 **Department of Natural Resources** – Advising that the Chief Executive has now approved the Annual Valuation Effective 30 June 2006

**Background:**

This is in response to Council's letter from the August 2005 meeting advising we support a valuation of the area to be undertaken to take effect on 30 June 2006. It is interesting to note that 42 local authorities will be revalued this year.

**Motion:**

*Moved Cr Lehmann seconded Cr Trout*

*That the letter be received*

*Carried 10/0*

- 9.2.21 **Kingaroy Combined Sporting Clubs Irrigation Committee** - Requesting Council fund the purchase of a second water storage tank to allow user groups to irrigate the playing fields on a limited basis and to take full advantage of the forthcoming growing season

**Background:**

The letter is self explanatory in relation to the background to the request. The association is seeking financial assistance for the immediate installation of additional storage for

irrigation of the sporting ovals. No provision is included in the budget. However, Council may wish to consider an interest free loan.

**Motion:**

*Moved Cr Campbell seconded Cr Coleman*

*That authority be delegated to the Mayor and Chief Executive Officer to negotiate an interest free loan*

*Carried 10/0*

**9.3 Monthly Financial Statements**

**Background:**

Report Nos: D8-D13

The Financial Statements for the period ended 30 September 2005 were presented for Council's approval

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That the Financial Statements for the period ended 30 September 2005 be received and adopted*

*Carried 10/0*

**9.4 Revised Budget Worksheets 2005/2006**

**Background:**

Report Nos: D14-D92

The Director of Corporate and Financial Services submitted a written report and Revised Budget Worksheets incorporating alterations made at the budget meeting.

**Motion:**

*Moved Cr Lehmann seconded Cr Woods*

*That the Revised Budget Worksheets 2005/2006 be received and adopted*

*Carried 10/0*

**9.5 General Business**

**9.5.1 Managers Report – Library Services**

**Background:**

Report Nos: D1

The Manager of Library Services submitted a written report on activities for the month of September 2005

**Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That the Manager of Library Services report be received and donors of books be thanked*

*Carried 10/0*

**9.5.2 Proposal to allow Bill EXPRESS® Payment Method**

**Background:**

Report Nos: D2-D7

The Manager of Rating and Property submitted a written report recommending that Council accept the proposal presented by Bill EXPRESS® for bill payment services; provided that Bill EXPRESS® meet all expenses associated with altering and redesigning our billing stationery.

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That the report be received and adopted*

*Carried 10/0*

**9.5.3 Use of Bus Terminal Building**

**Background:**

Since the discontinuation of Polleys Coach Services some time ago, the existing bus terminal building has remained vacant. There have been numerous requests from commercial organisations seeking to rent the premises for business activities.

In recent times Council has been involved with a number of initiatives to strengthen community organisations and services, these being the Kingaroy Eisteddfod Committee and the Open Learning Network. It is considered that the bus terminal building would be an ideal venue from which both of these organisations could operate. Negotiations have been held with the organisations.

**Motion:**

*Moved Cr Lehmann seconded Cr Shaw*

*That Council approve the use of the bus terminal building by Kingaroy Eisteddfod Committee and the Open Learning Network rent free and the Mayor and Chief Executive Officer be authorised to negotiate tenancy conditions*

*Carried 9/1*

**10. WORKS AND SERVICES SECTION**

**10.1 Business Arising Out of Minutes**

Nil

## 10.2 **Correspondence**

- 10.2.1 **Chant B & Sally A Frahm** - Requesting Council assist with the costs involved in erecting a fence between their property at 30 Belle Street and Belle Street Park

**Background:**

The adjoining lot is a freehold lot owned by Council . Council has a policy of contributing 50% of the cost of a "standard fence" – similar to ones generally in the vicinity.

The estimated cost is approximately \$2300 and hence Council's contribution would be in the vicinity of \$1150, subject to two(2) written quotations being received from the owners.

**Motion:**

*Moved Cr Campbell seconded Cr Shaw*

*That Council agree to contribute 50% of the quoted cost in accordance with Council's Policy on dividing fences*

*Carried 10/0*

- 10.2.2 **Ian P Birchley** - Seeking Council's views on the possibility of selling or leasing properties described as Lot 3 RP68867 and Lot 2 RP159347 which adjoin his property at 10383 Bunya Highway Taabinga

**Background:**

The request for the purchase or leasing of the lot adjacent to the Night Soil depot is unable to be acceded to as the lot is on the contaminated lands register and contains old dumping sites for unknown products. Longer serving staff members have some knowledge of past practices and what may be contained on the site.

As such Council may have an obligation to fence the site and control weeds as the lot is a free hold lot.

Even though the lot is unused the issues that would require to be addressed would not make the use of then land for any other purpose cost effective.

The second part of the request is to lease part of the night soil depot once the current use ceases. In general terms the same issues apply to Lot 3 and would require a significant amount of investigation and site decontamination and the likely cost would be prohibitive.

**Motion:**

*Moved Cr Campbell seconded Cr Fleischfresser*

*That Council not accede to the request for either purchase or leasing of Lot 3 RP 68867 adjacent to the night soil depot or part of Lot 2 RP 159347*

*Carried 10/0*

- 10.2.3 **Department of Natural Resources & Mines** - Requesting comments in relation to an application by Jean Carr for a Permit to Occupy for the purpose of grazing over a section of road encased within Lot 2 RP203274 situated on unformed road off Old Taabinga Road

**Background:**

The area in question is on an unconstructed road reserve to the south of an existing permit to occupy currently approved on the road reserve adjacent to Lot 1 RP 187322. The Manager of Natural Resources has advised that there are no areas of concern relating to vegetation or fauna. Whilst the road does provide access to a water reserve, the reserve has not be actively used by Council of the public for many years.

The area does have groundsel and honey locust infestations and the land owner would be required to control these weeds. There are no particular reasons to oppose the issuing of a permit to occupy.

**Motion:**

*Moved Cr Campbell seconded Cr Lehmann*

*That Council not object to the issuing of a Permit to Occupy subject to the usual conditions*

*Carried 10/0*

**10.3 General Business**

**10.3.1 Directors Report – Engineering and Development Services**

**Background:**

Report Nos: E1-E6

The Director of Engineering and Development Services submitted a written report on work undertaken in the Roads, Drainage and Transport Services; Recreation & Sport and Engineering Management Services for the period 16 September 2005 to 19 October 2005

**Motion:**

*Moved Cr Campbell seconded Cr Trout*

*That the report be received*

*Carried 10/0*

**10.3.2 Kingaroy Airport**

**Background:**

At the September meeting Council resolved to lodge a submission opposing the proposed heritage listing of part of the Kingaroy Airport. The submission has been lodged and the matter is to be considered by the Heritage Council at its meeting on 28 October 2005.

It is considered that if the Heritage Council proposes to proceed with the listing a meeting of Council representatives, Airport users, Burnett War Memorial Museum members should be arranged to consider possible impacts on future use of the Airport.

**Motion:**

*Moved Cr Campbell seconded Cr Fleischfresser*

*That a meeting be arranged with Council representatives, Airport Users and Burnett War Memorial Museum members at the appropriate time*

*Carried 10/0*

**10.3.3 Extension of Seal to Holliday Street**

**Background:**

The Manager of Planning Services reported that as part of the Development Application from Eric & Merle Lovett for accommodation units, advice was received that the applicants proposed to extend the Holliday Street Seal. This would leave only a short length of Holliday Street unsealed. Council is requested to complete this seal, or else to budget for the remaining seal to be completed in the following financial year.

**Motion:**

*Moved Cr Campbell seconded Cr Dalton*

*That Council investigate the matter further*

*Carried 10/0*

**10.3.4 Rehabilitation of the Stuart River Bridge**

**Background:**

Report Nos: E19

The Director of Engineering & Development Services submitted a written report on upgrade and rehabilitation of the Stuart River Bridge and recommending that Council accept the quotation for \$110,000 plus GST from Kilkivan Shire Council to rehabilitate the Stuart River Bridge on the Kumbia Brooklands Road

**Motion:**

*Moved Cr Carroll seconded Cr Campbell*

*That the report be received and adopted*

*Carried 10/0*

**10.3.5 Adelaide International Public Works Conference**

**Background:**

Report Nos E7-E18

The Chief Executive Officer (Elect) and Cr Campbell submitted a written report on attendance at the "Lifestyle", "Services", "Infrastructure", Adelaide International Public Works Conference held on 21-25 August 2005 in South Australia

**Motion:**

*Moved Cr Campbell seconded Cr Lehmann*

*That the report be received*

*Carried 10/0*

**11. RURAL COMMUNITIES AND ENVIRONMENTAL SERVICES SECTION**

**11.1 Business Arising Out of Minutes**

Nil

**11.2 Correspondence**

Nil

**11.3 General Business**

**11.3.1 Natural Resource Management, Pest and Livestock Report**

**Background:**

Report Nos: F1-F4

The Natural Resource, Pest & Livestock Manager submitted a written report on work undertaken for the period ended 20 October 2005

**Motion:**

*Moved Cr Carroll seconded Cr Lehmann*

*That the report be received*

*Carried 10/0*

**ADJOURNMENT:**

**Motion:**

*Moved Cr Coleman*

*That the meeting adjourn until 1.00 pm*

*Carried 10/0*

**RESUMPTION:**

*The meeting resumed at 1.10 pm*

**ATTENDANCE:**

Cr KR Nunn (Mayor), Crs MG Shaw, RC Coleman, CD Dalton, BJ Carroll, TW Fleischfresser, LJ Trout, KFJ Woods and MA Lehmann

**12. MAYOR'S MINUTES**

**12.1 Mayor's Report**

**Background:**

Report Nos: G1-G54

The Mayor presented his monthly report covering the period 23 September 2005 to 27 September 2005

**Motion:**

*Moved Cr Fleischfresser seconded Cr Trout*

*That the Mayors report be received*

*Carried 9/0*

12.1.1 **Burnett Inland Economic Development Organisation**

**Motion:**

*Moved Cr Lehmann seconded Cr Fleischfresser*

*That in conjunction with Kilkivan Shire, Kingaroy Shire Council approach Burnett Inland Economic Development Organisation to expedite the process required for membership of the Regional Planning Advisory Committee*

*Carried 9/0*

13. **GENERAL BUSINESS**

13.1 **Date for Volunteers Thank You Function**

**Background:**

At the last general meeting Council agreed to host a function to thank all the volunteers that provide services for Council. A date now needs to be set.

**Motion:**

*Moved Cr Fleischfresser seconded Cr Lehmann*

*That function be held on the last Saturday in November or the first Saturday in December*

*Carried 9/0*

**13.2 Date of December/January Meetings**

**Background:**

Previously, owing to the Christmas Break, the December meeting has been brought forward. Councillors need to consider what date they would like to set for the December meeting and if the January meeting needs to be altered as a result.

**Motion:**

*Moved Cr Coleman seconded Cr Woods*

*That the December 2005 and January 2006 meetings be held as follows:*

*December 2005 General meeting be held on Thursday 22 December 2005 at 9.00 am with the Agenda Group meetings being held on the previous Tuesday 20 December 2005: and*

*January 2006 General meeting be held on Wednesday 25 January 2006 at 9.00 am with the Agenda Group meetings being held on the previous day, Tuesday 24 January 2006.*

*Carried 9/0*

There being no further business the meeting was declared closed

Confirmed before me this ..... day of ..... 2005

**MAYOR**

**UNCONFIRMED**