

Minutes of the Special Meeting of the Kingaroy Shire Council, held in the Council Chambers, Glendon Street, Kingaroy on Thursday, 29 July 2004 at 2.00 pm.

PRESENT

Cr KR Nunn (Mayor), Crs WD Moss, MG Shaw, RC Coleman, CD Dalton, BJ Carroll, TW Fleischfresser, LJ Trout, WH Ford and KM Campbell

LEAVE OF ABSENCE

Cr MA Lehmann

Motion:

Moved Cr Campbell seconded Cr Ford

That the apology be received

Carried 10/0

BUSINESS

1. Consideration of matters referred to Budget Meeting 2004
2. Consideration of Ten (10) Year Capital Work Program & Cash Flow
3. Consideration of alterations to Preliminary Budget Worksheets and other matters associated with Budget Worksheets
4. Adoption of Operational Plan
5. Consideration of Full Cost Pricing and National Competition Incentive Policy
6. Adoption of Borrowing Policy
7. Adoption of Budget
8. Adoption of Rate Policies
9. Adoption of Revenue Statement
10. Striking of Rates

CONSIDERATION OF MATTERS REFERRED TO BUDGET MEETING 2004

Background:

Council considered a report detailing matters referred to the Budget.

Motion:

Moved Cr Ford seconded Cr Fleischfresser

That the report be received and items included in the proposed budget be endorsed and the following action be taken in relation to matters not included:

- *Kingaroy Senior Soccer Club – that provision for an interest free loan be made*

- *Burnett War Memorial Museum Assoc Inc – that no provision be made to reimburse the cost of replacement of the roof of the old Meteorological Building at the Airport*
- *RSPCA – that provision be made of an interest free loan of \$9,126 for repairs to the waste system*
- *South Burnett Caledonian Pipe Band – that provision of \$500 be included in the budget*
- *Bryan & Karen Lyons – that no provision be made for bitumen surfacing of the road past their entrance*

Carried 10/0

CONSIDERATION OF TEN (10) YEAR CAPITAL WORKS PROGRAM & CASH FLOW

Background:

The Director of Administration & Finance submitted a written report suggesting that a presentation be made at the special business section of one of Council's General meetings on the full Capital Works Programme and its implications on future budgets and Debt Reduction Programme

Motion:

Moved Cr Fleischfresser seconded Cr Trout

That the proposed programs for 2004/2005, 2005/2006 and 2006/2007 be adopted and consideration of the full Ten (10) Year Programme be deferred to a future Council meeting

Carried 10/0

CONSIDERATION OF ALTERATIONS TO PRELIMINARY BUDGET WORKSHEETS AND OTHER MATTERS ASSOCIATED WITH BUDGET WORKSHEETS

Background:

The Director of Administration and Finance presented a written report on alterations made to the preliminary budget worksheets presented to Council on the 28 June 2004 and submitted revised worksheets for Council information

Motion:

Moved Cr Campbell seconded Cr Dalton

That the report and worksheets be received

Carried 10/0

ADOPTION OF OPERATIONAL PLAN

Background:

The Chief Executive Officer presented the revised Operational Plan July 2004 to June 2005 incorporating changes made at the Preliminary Budget meeting held on 28 June 2004

Motion:

Moved Cr Campbell seconded Cr Coleman

That the report be received and the revised Operational Plan 2004/2005 be adopted

Carried 10/0

CONSIDERATION OF FULL COST PRICING AND NATIONAL COMPETITION INCENTIVE POLICY**Background:**

Council considered a report on the Full Cost Pricing Model including Kingaroy Shire Council's Competition Policy for 2004/2005 and Financial Position of Council's nominated business activities. The following Policies and Statements were recommended for adoption:

1. Policy for Identifying Business Activities
2. Competitive Neutrality Complaints Process
3. Responsibility for Day-to-Day Operation of Business Activities
4. Responsibility of Activities to Which Competition Reforms Apply
5. Management Reporting and Performance Measurement
6. Dividend Policy
7. Community Service Obligation Policy
8. Policy for Determining Internal Service Charges
9. Tax Equivalent Policy
10. Other Competitive Neutrality Adjustment Policy
11. Return of Capital Policy
12. Return on Capital Policy

Motion:

Moved Cr Ford seconded Cr Shaw

That the Policies be received and adopted

Carried 10/0

ADOPTION OF BORROWING POLICY**Background:**

The Director of Administration & Finance presented a Policy Document to explain the planned borrowings for current year and the next two (2) financial years, the purpose of the new borrowings and the repayment terms

Motion:

Moved Cr Fleischfresser seconded Cr Trout

That the Borrowing Policy be received and adopted

Carried 10/0

ADOPTION OF BUDGET**Background:**

The Chief Executive Officer presented a report on the proposed 2004/2005 budget including projected Ten (10) Year Budget Forecasts together with various performance indicators

Motion:

Moved Cr Fleischfresser seconded Cr Moss

That the proposed budget for the year ending 30 June 2005 (Appendix 1) be adopted subject to the inclusion of

- *A cash contribution of \$50,000 to the operations of the South Burnett Community Private Hospital;*
- *An increase of \$50,000 in the overdraft limit guarantee for the South Burnett Community Private Hospital; and*
- *Provision of \$15,000 to purchase specialist urologist equipment for the South Burnett Community Private Hospital to be repaid over an agreed term*

Carried 10/0

ADOPTION OF RATE POLICIES

Background:

The Director of Administration and Finance submitted a written report on alterations to Council's Rate Policies

Motion:

Moved Cr Dalton seconded Cr Campbell

That the amendments to existing Policies and new Policies as detailed be adopted

Carried 10/0

ADOPTION OF STATEMENT ABOUT REVENUE

Background:

The Director of Administration & Finance submitted a written report on the Statement about Revenue for the financial year ending 30 June 2005

Motion:

Moved Cr Trout seconded Cr Shaw

That the Statement about Revenue for the Financial Year ending 30 June 2005 be adopted

Carried 10/0

STRIKING OF RATES 2004/2005

General Rate

Motion:

Moved Cr Campbell seconded Cr Ford

That in accordance with Section 966 of the Local Government Act 1993 the Kingaroy Shire Council makes differential general rates for the year ending 30 June 2005 for the reasons set out hereunder:

All lands contribute equally to the general operations of Council. However the Council recognises that different classes of land receive different levels or require different types of service. Additional funds raised through differential rates shall be used for the purpose of providing these additional or higher standards of service. Council is of the opinion that this is more equitable than compared to the rate burden that would apply under a single general rate.

Two (2) categories of land have been identified in accordance with the criteria determined by Council and contained in Council's General Rates Policy "Categories/Criteria for General Rating".

The level of rate adopted for each category described above is:

<i>Category</i>	<i>Cents in the Dollar of Unimproved Valuation</i>
<i>1</i>	<i>2.11¢/\$</i>
<i>2</i>	<i>2.98¢/\$</i>

Further rateable land held in the ownership of the South Burnett National Show Society Kingaroy Inc, the Board of Benevolence and Aged Masons Widows and Orphans Fund and the Kingaroy Masonic Lodge No. 189 as defined in Council's General Rate Policy "Rating Exemptions" be exempted from General Rates.

In accordance with Section 983 of the Local Government Act 1993 owners of rateable land will be informed that they have the right of objection to the category their land is included in. All objections shall be to the Chief Executive Officer, Kingaroy Shire Council and the only basis for objection shall be that at the date of issue of the rate notice having regard to the criteria adopted by Council the land should be in another category.

Carried 10/0

Minimum General Rate

Motion:

Moved Cr Ford seconded Cr Trout

That in accordance with Section 967 of the Local Government Act 1993 the Kingaroy Shire Council makes a minimum general rate of \$320.00 per annum for the year 2004/2005 provided that the following rateable land be exempted from the minimum general rate levy:

- A. Land held in the ownership of organisations which perform a public service as defined in Council's General Rates Policy "Exemption from Minimum General Rates - Organisations which Perform a Public Service"; and*
- B. Contiguous land held in the same ownership and situated in different benefited areas as defined in Council's General Rates Policy "Exemption from Minimum General Rates - Contiguous Property Situated in Different Benefited Areas"; and*
- C. Permits to Occupy for water facility purposes as defined in Council's General Rates Policy "Exemption from Minimum General Rates - Permits to Occupy for Water Facility Purposes"*

Carried 10/0

Special Rates

Motion:

Moved Cr Trout seconded Cr Fleischfresser

That in accordance with Section 971 of the Local Government Act 1993 that:

- A. *The Council is of the opinion that the debt servicing costs on historic loans raised to carry out road construction works in previously gazetted benefited areas should be repaid by the levying of a special rate. This special rate will be levied on each parcel of rateable land identified in the schedule contained in Council's General Rates Policy "Special Rates Benefited Area" to meet the debt servicing cost of loans raised for each of the specially benefited areas.*
- B. *For the 2004/2005 financial year Council makes a special charge, as defined in Council's General Rates Policy "Special Rates" to be levied on each parcel of rateable land to meet the debt servicing costs of these historic loans raised for each specifically benefited area as follows:*

<i>Benefited Area 1</i>	<i>0.25 cents in dollar</i>
<i>Benefited Area 2</i>	<i>0.21 cents in dollar</i>
<i>Benefited Area 4</i>	<i>0.91 cents in dollar</i>

Carried 10/0

Special Rural Fire Charge

Motion:

Moved Cr Fleischfresser seconded Cr Carroll

That in accordance with Section 971 of the Local Government Act 1993 and Section 128A of the Fire and Rescue Authority Act 1990.

- A. *The Council is of the opinion that each parcel of rateable land defined in the schedule contained in Council's General Rate Policy "Special Rural Fire Charge - Benefited Area" will specially benefit to the same extent from the purchase and maintenance of equipment by each defined Rural Fire Brigades in the current or future financial years because each such parcel is within the area for which the brigade is in charge of fire fighting and fire prevention under the Fire and Rescue Authority Act 1990.*
- B. *For the 2004/2005 financial year Council makes a special charge as defined in Council General Rates Policy "Special Rural Fire Charge" to be levied on each parcel of rateable land for the purpose of raising revenue for each defined Rural Fire Brigade to assist them with the purchase and maintenance of equipment in the current and future financial years as follows:*

<i>Malar Booie Rural Fire Brigade Benefited Area</i>	<i>\$ 30.00 pa</i>
<i>Stuart River Rural Fire Brigade Benefited Area</i>	<i>\$ 30.00 pa</i>
<i>Dangore Rural Fire Brigade Benefited Area</i>	<i>\$ 25.00 pa</i>

Further, Council allow a concession for ratepayers who have been levied more than one Special Rural Fire Charge in accordance with its General Rate Policy "Special Rural Fire Charge Concession".

Carried 10/0

Special Charge – Swickers

Motion:

Moved Cr Carroll seconded Cr Dalton

That in accordance with Section 971 of the Local Government Act 1993

- A. *The Council is of the opinion that land owned by Swickers Kingaroy Bacon Factory Pty Ltd and identified in Council's General Rate Policy "Special Charge – Swickers" will specially benefit from the construction of a water main to provide sufficient flow to meet the requirements for fire safety installations installed in Swickers buildings.*
- B. *Council makes a special charge of \$9,450.00 per annum for the financial year 2004/2005 to be levied on the parcels of rateable land owned by Swickers Kingaroy Bacon Factory Pty Ltd and defined in the Schedule contained in Council's General Rates Policy "Special Charge – Swickers" to repay the interest and redemption on the loan raised to construct the required water main.*

Carried 10/0

Special Environmental Levy

Motion:

Moved Cr Dalton seconded Cr Coleman

That in accordance with Section 972 of the Local Government Act 1993 Council makes a separate charge of \$20.00 per annum for the 2004/2005 financial year to be levied equally on all rateable properties within the Kingaroy Shire for the purpose of funding projects specifically for the protection of the environment and as outlined in Council's General Rate Policy "Special Environmental Charge".

Further, Council allow a concession for Ratepayers who have been levied more than one Special Environmental Levy in accordance with its General Rate Policy "Environmental Charge Concession".

Carried 10/0

Sewerage Charges

Motion:

Moved Cr Coleman seconded Cr Shaw

That in accordance with Section 973 of the Local Government Act 1993 and on the basis of the principles laid down in Council's General Rates Policy "Bases and Principles of Sewerage and Cleansing Charges", the following sewerage charges be levied for the year 2004/2005:

- A. *In respect of all lands and premises which are connected with Council's Sewerage System:-*
 - i. *A Sewerage charge of \$190.00 for the first water closet pedestal and \$109.00 for each additional water closet pedestal.*
 - ii. *Each premise with garbage grinders installed - Hospitals \$26.50 per bed provided; Motels \$24.20 per pedestal connected; Private Residences \$30.90 per annum.*

Further Council allow a concession for ratepayers who are community based organisations that operate as non-licensed clubs on an intermittent basis in accordance with its General Rate Policy "Sewerage Charge Concession".

B. *In respect of each allotment of vacant land:*

- i. *A Sewerage charge of \$100.00 per allotment per annum. Provided that where Developers are required to reticulate sewerage to a subdivision an exemption from Vacant Sewerage Charges will apply in accordance with Council's General Rates Policy "Exemption from Vacant Water and Sewerage Charges – New Subdivisions created after 1 July 2000".*

Carried 10/0

Refuse Charges

Moved Cr Shaw seconded Cr Moss

That in accordance with Section 973 of the Local Government Act 1993 and on the basis of the principles laid down in Council's General Rates Policy "Bases and Principles of Sewerage and Cleansing Charges" the following cleansing charges be levied for the year 2004/2005:

- A. *In respect of all lands and premises contained within the declared refuse areas of the Townships of Kingaroy, Crawford, Kumbia, Memerambi, Taabinga and Kingaroy Heights Estate as defined in Council's General Rates Policy "Declared Refuse Areas" and in respect of all lands and premises outside the said "Declared Refuse Areas"*
 - i. *A charge of \$125.00 for each domestic refuse service.*
- B. *In respect of all lands and premises where garbage and refuse are removed by a Commercial (Trade Waste) Collection Service:-*
 - i. *A charge of \$172.00 for each 240 litre bin commercial refuse service.*
 - ii. *A charge for each container larger than 240 litres:-*

<i>1.0m³</i>	<i>\$688.00</i>
<i>1.5m³</i>	<i>\$860.00</i>
<i>2.0m³</i>	<i>\$1,204.00</i>

Carried 10/0

Utility Charges Water Supplies

Moved Cr Moss seconded Cr Campbell that:

- A. *In accordance with Section 973 of Local Government Act 1993 and on the basis of the principles laid down in Council's General Rate Policy "Bases & Principles of Water Utility Charges" the following water base charges be levied for the year 2004/2005*
 - i. *Base Levy*

<i>Kingaroy Water Supply</i>	<i>\$139.20</i>
<i>Kumbia Water Supply</i>	<i>\$55.00</i>
<i>Wooroolin Water Supply</i>	<i>\$115.00</i>
- B. *In accordance with Section 973 Sub-Section 7 of the Local Government Act 1993 the charge per kilolitre of water used (as measured) during the period 1 July 2004 to 30 June 2005 be based on the charges set out hereunder:*
 - i. *Charge per kilolitre*

<i>Kingaroy Water Supply</i>	<i>\$1.25</i>
<i>Kumbia Water Supply</i>	<i>\$1.35</i>
<i>Wooroolin Water Supply</i>	<i>\$1.70</i>

- C. Further that Council resolves under Section 973 Sub-Section 11 of the Local Government Act 1993 and in accordance with Council's General Rate Policy "Cycle Billing of Water Usage Charges":
 - i. To measure the amount of water used at approximately six (6) monthly intervals on 30 June and 7 January each year, except for large water consumers who consume more than 1,000 kilolitres per month who will be measured on a monthly basis.
 - ii. To include the charge for the amount of water used with the half yearly rates being levied in August 2004 and February 2005 except for large water consumers who consume more than 1,000 kilolitres per month who will be levied on a monthly basis.

Carried 10/0

Discount on Rates

Motion:

Moved Cr Campbell seconded Cr Ford

That in accordance with Section 1019 of the Local Government Act 1993 discount of 10.00 per centum per annum on rates and charges levied for the year 2004/2005 exclusive of the Special Charge - Swickers, Separate Charge - Environmental Levy, Rural Fire Levy, State Government Fire Levy, Interest and Water Usage Charges be allowed provided such rates and charges levied on the property are paid by the due date, which will be at least thirty clear days from the issue of the relevant rate notice.

Carried 10/0

Levying of Rates

Motion:

Moved Cr Ford seconded Cr Trout

That in accordance with Section 1008 (3) of the Local Government Act 1993 Council resolves to levy all rates and charges (excluding water consumed by large water consumers) on the basis of one half of the 2004/2005 annual charges in each of August 2004 and February 2005.

Carried 10/0

There being no further business the meeting was declared closed

Confirmed before me this day of 2004

MAYOR